

## LEARNING • PERFORMANCE • RESULTS

### PERSONAL DETAILS

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Middle Name: \_\_\_\_\_ Preferred Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country (if outside Australia): \_\_\_\_\_

### BUSINESS ADDRESS

Are you self-employed? YES / NO

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Suburb: \_\_\_\_\_ State: \_\_\_\_\_

Postcode: \_\_\_\_\_ Country (if outside Australia): \_\_\_\_\_

Preferred Mailing Address (please tick)  Business  Personal

### CONTACT DETAILS

Business Phone: \_\_\_\_\_ Private Phone: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Email Address: \_\_\_\_\_

### PROFESSIONAL MEMBER LEVELS

**Associate** – individuals living outside Australia or students

**Member** – individual learning professionals (e.g. trainers, facilitators, coaches, speakers, consultants, etc)

**Fellow** – learning professionals who have made a significant contribution to the L&D industry and ILP

**Associate**

Please attach:  Relevant undergraduate or ILP recognised learning and development qualifications  
 CV demonstrating relevant experience

**Member (ILPM)**

Please attach:  Relevant undergraduate or ILP recognised learning and development qualifications  
 CV demonstrating employment in a learning/training and development role

**Fellow (FILP)**

Please attach:  Relevant postgraduate or ILP recognised learning and development qualifications  
 Comprehensive CV demonstrating ten or more years relevant experience, with a minimum of two years in a senior management or leadership role.  
 Two written client references with contact details

All applications are assessed against the ILP Membership Criteria. Full details available at [www.ilpworldwide.org](http://www.ilpworldwide.org).

**PROFESSIONAL INDEMNITY and/or PUBLIC LIABILITY INSURANCE (Member & Fellow Levels only)**

Yes, I am interested in the insurance benefit ILP has available for members. Individual policies for professional Indemnity (\$5,000,000) + Public Liability (\$10,000,000) tailored for learning professionals. Premiums start from \$490 (if your turnover is under \$250,000).

An Insurance Application form will be sent when your ILP Membership Application is approved.

**NOTICES – please tick if you would like to receive:**

- Bi-monthly newsletter** with articles, benefits, resources, networking and professional development events
- Bulletin notices** – advertised products, services and events offered by learning professionals

**APPLICANT’S DECLARATION**

I confirm that all statements contained within this application (and supporting documentation) are true and correct. I have accessed and read the Institute’s Professional Standards of Conduct on the ILP website and agree to abide by them if accepted as a member of the ILP.

Signature: ..... Date: \_\_\_ / \_\_\_ / \_\_\_

**PAYMENT DETAILS**

Please return this form with payment and accompanying evidence to ILP:

PO Box 638, Indooroopilly, Queensland 4068  
F(+617) 3378 0339  
E info@ilpworldwide.org

Please note if you have requested PI or PL insurance you will be invoiced separately. Do not include payment with your membership application.

**The ILP Membership Fee includes a one-off (non-refundable) \$50 joining fee. All fees quoted are inclusive of GST.**

- Associate \$165       Member \$275       Fellow \$385 (or Life 1980)

**Credit Card:**       MasterCard       Visa

Card No.: \_\_\_\_\_ Expiry Date: \_\_\_ / \_\_\_

Cardholder’s Name: \_\_\_\_\_ CCV No: \_\_\_\_\_

Signature: .....

- Cheque or Money Order:** Please make cheques payable to ILP.
- Direct credit:** NAB BSB 084 255 Account Number 799549140 (Please use surname and initials for reference)

Memberships will be processed within five (5) working days. Written confirmation of your membership and Tax Invoice will be posted to your preferred address.

**PRIVACY STATEMENT**

ILP is concerned with the protection of your privacy. We support the Privacy Principles in the Privacy Act 1988, as amended. ILP collects and stores your personal information for the purposes of providing membership services, professional development, and improving and promoting products and services, and membership status in various ways. For full details of our Privacy Policy refer to our website.